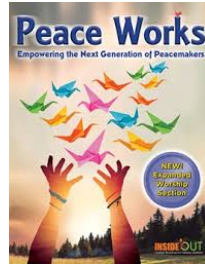


# Institute 2019



Greetings!

United Methodist Youth Institute is a week of Christian spiritual growth for high school students. Institute is a ministry of Camp Chippewa, a camping ministry of the Great Plains Annual Conference of the United Methodist Church, and is held on the campus of Baker University, Baldwin City, KS. For over 100 years young people have been coming to Institute to grow their faith and deepen their love of God.

Youth experience Christian community at Institute and learn to receive and give care as taught by Jesus Christ. Institute is intentional about making disciples for the transformation of the world. Our theme for this summer is **Peace Works**. It is our hope that you will consider applying to be on the adult staff at Institute this summer.

Adult staff members are vital to making Institute happen. They team-lead Care Groups, lead Lifesavers and Creative Involvements, serve as Resident Hall Parents and help staff with other integral parts of the Institute week. Adult staff need to be Safe Gatherings certified through the Great Plains Conference of the United Methodist Church and need to be at least 23 years old. Once selected to serve on staff adults are asked to register for Institute and to pay, if feasible, a \$125.00 adult registration fee. This fee covers the cost of your meals for the week. **Attendance at the Institute staff training event on May 4th, 2019 at Countryside UMC in Topeka is strongly recommended.**

It is our hope that you will prayerfully consider leadership at United Methodist Youth Institute this summer. Please return the enclosed application to Paul and Brenda Bauman Swank, Care Group Staff Coordinators by April 8<sup>th</sup>, 2019.

Grace and Peace,

Paul and Brenda Bauman Swank  
[pbswank@sbcglobal.net](mailto:pbswank@sbcglobal.net)

## **Institute Vision Team Guidelines Appendix 9**

### **Adult Care Group Leader**

Care Groups are the core of Institute. Care Groups are small groups of around ten participants, one or two youth leader(s), and one or two adult leader(s). Care Groups meet twice a day for an hour and a half at a time and grow together in faith through discussions, games, and other activities. A bag of common supplies will be provided at the first staff gathering at Institute. Additional supplies are available in the Care Group Supply Room. Leaders and the group plan what activities to do during Care Group time. There are typically eight to fifteen Care Groups at each session of Institute. Some of the evening Community Happenings are completed as a Care Group team. Being a Care Group leader is one of the most rewarding opportunities at Institute.

#### **Before Institute:**

1. Adult Care Group Leaders must be Safe Gatherings Certified through the Great Plains Annual Conference.
2. Attend Institute Staff training.
3. Prior to the session, meet or communicate with the Youth Care Group Leader(s) assigned to you (per Safe Gatherings guidelines).

#### **Facilitating the Week:**

1. Attend all Institute activities.
2. Make connections between Care Group sessions and the Institute theme.
3. Attend daily staff meetings at Institute.
4. Abide by the Institute covenant.
5. Balance the sessions with group building and spiritual content activities.
6. Concerns about Care Groups need to be shared with the Care Group Staff Coordinator (CGSC).
7. Adult Care Group Leaders, in addition to leading a Care Group, typically lead a Reflection Group, and also could serve Institute in the role of Resident Hall Parent or class leadership (Lifesavers and Creative Involvements).

#### **After Institute:**

1. Follow Safe Gatherings guidelines when mentoring or following up with group participants.

**Updated January 2019**

**Institute 2019: Peace Works**  
**Adult Staff Application**  
**Section I** (please print)

**June 24<sup>th</sup> to 29th (Staff Arrives on June 23<sup>rd</sup>)**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Number of Sessions of Institute Attended:      As a Youth \_\_\_\_\_ As an Adult \_\_\_\_\_

Current Church: \_\_\_\_\_

Pastor Name: \_\_\_\_\_

If you are clergy please list your District Superintendent on this line.

District of the Great Plains Conference: \_\_\_\_\_

I am Safe Gatherings certified. Yes \_\_\_\_\_ No \_\_\_\_\_

**Institute Adult Staff**

- Co-lead a Care Group (small family group) for the week of Institute.
- Lead a small group class offering (either a Lifesaver or a Creative Involvement).
- Serve as evening Reflection Group Leaders.
- Attend daily staff meetings each morning and Wednesday afternoon.
- May be asked to be a resident hall House Parent.
- May be asked to assist in the leadership of worship or other activities of the week.
- May be asked to assist with staffing Sabbath time each day.
- Work to support and care for other members of the adult staff during the week of Institute.

**Section II: Please Answer the Following Questions** (skip this section if you served in a leadership role at Institute 2018 and complete section III)

1. What leadership roles have you had with youth in your local congregation?

2. What gifts do you have that make you an effective leader with youth?

3. What do you consider to be key characteristics of a Christian leader?

**Name of a Youth Reference:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Section III**

**How do you see yourself in leadership at Institute (mark all that apply)?**

\_\_\_\_\_ Small Group Co-Leader \_\_\_\_\_ Class Leadership \_\_\_\_\_ Music Leadership

\_\_\_\_\_ Resident Hall Parent \_\_\_\_\_ Devotional Leader \_\_\_\_\_ Worship Leadership

**Institute staff members will attend the Staff Training on May 4<sup>th</sup>, 2019.**

**Institute staff members will arrive on Sunday, June 23<sup>rd</sup>, 2019.**

I covenant to make Institute leadership a priority.

Signature: \_\_\_\_\_

**THIS FORM MUST BE RECEIVED BY PAUL AND BRENDA BAUMAN SWANK BY April 8<sup>th</sup>, 2019.**

Paul and Brenda Bauman Swank, Care Group Staff Coordinators

**pbswank@sbcglobal.net**

3221 SW Burlingame Road, Topeka, KS 66614