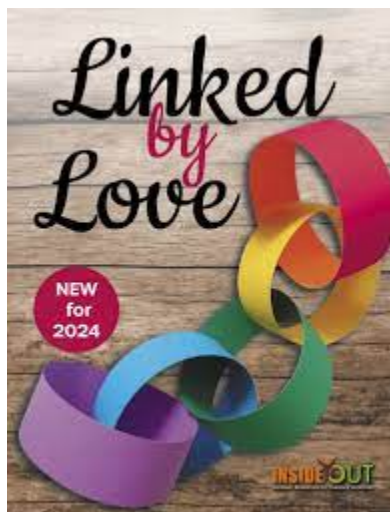


**Great Plains
Annual Conference
Camping Ministry**

**UMY Institute
Youth Coordinating Team
Application Packet**



Responsibilities: To take the lead role of youth leading youth for the week of UMY Institute 2024. For more details check out the attached job description.

Characteristics: Ability to lead by Christian example, servant leadership, team player, being comfortable up-front and behind the scenes, creative problem solver, and committed (be ready to plan, work and follow through, youth coordinating team for institute becomes a top priority).

Abilities: Previous experience as a care group leader at UMY Institute or other leadership experience, improvisation, flexibility, active in local church, graceful authority and public speaking

You Can Apply if you...

- Attended at least one “in person” session of Institute in the past
- Feel called after prayerful consideration
- Have served in other leadership positions and are looking for a new challenge
- Are committed to the full week of Institute, June 24th to 29th
(YCT and UMY Institute Staff arrive on June 23rd)

How do you apply?

1. Complete the enclosed application form (written and video portions).
2. Share this info with your parent(s)/guardian(s). Your application requires a parent/guardian(s) signature.
3. TWO reference forms must be filled out by TWO adults (not related to you) who know your activities and abilities as a leader. One reference preferably would be someone from the church you attend. (Make it easy for your references to give you a good recommendation by downloading forms for them and supplying them with pre-addressed, stamped envelopes in which to mail the references! OR if they would rather fill out a form and send electronically, send them a link to the form online!)
4. Please submit your video portion to the email below or provide a link as to where it is uploaded.

Your application and reference forms must be received by November 27th, 2023, at 5 p.m.
An A/YCT planning meeting will be held on January 20th, 2024, format/location to be determined

Send or e-mail your application to:

UMY Institute - C/O Kurt Cooper
1305 Merchant
Emporia, KS 66801
umcmesu@gmail.com 620-342-5854

2024 UMY Institute Youth Coordinating Team Application

Name: _____

Grade: _____ Years/ Sessions at Institute: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell #: _____

Church: _____ District: _____

High School: _____

E-mail address: _____

Please make a short video (less than five minutes) introducing yourself. Below are some guiding questions to help you in making your video.

- **What is most important for Vision Team to know about you?**
- **How has UMY Institute impacted your faith journey?**
- **How have you been involved at UMY Institute?**

- How are you involved in your church, community, and school?

Please answer the following questions on a separate sheet(s) of paper:

- What do you think the purpose of Institute is as a “Christian Community”?
- What do you see as the most important part of the YCT role at Institute?
- What strengths do you bring to being part of YCT?
- What key qualities do you think a good leader must possess?

I have given my reference forms to:

Name: _____ Phone #: _____

Name: _____ Phone #: _____

I have read and understand the Responsibilities and submit this application to be a member of YCT for UMY Institute 2024. I carefully and prayerfully considered my decision to apply and discussed it with my Parents/ Guardians. I understand the commitment I make by applying for this position and will honor that commitment if I am selected.

Signature: _____

For the Applicant’s parent(s)/Guardian(s):

I affirm my child’s desire to be on YCT. I read the requirements and understand the responsibilities and time commitment of YCT members. I will support my child in fulfilling this commitment.

Signature: _____

UMY Institute 2024 Youth Coordinating Team (YCT) Application Reference

This reference is for: _____

The youth named above is applying for a leadership position on the Youth Coordinating Team (YCT) of the United Methodist Youth Institute. Institute is a week-long summer camp that functions as a time of Christian community for senior high youth and is sponsored by the Great Plains Annual Conference Camping Ministry of the United Methodist Church. The YCT plans and implements activities and carries out responsibilities that give other youth the opportunity to experience Christian fellowship, spiritual growth, and God’s presence in their lives. The YCT serves a very important role at Institute. Please on a separate page answer the following questions carefully, thoughtfully, and honestly. This form is confidential and will not be viewed by the applicant.

Recommend topics you could include are:

- Leadership qualities (up-front and behind-the-scenes?)
- Relationship with Christ?
- Relationship to and involvement in a local church?
- Ability to express their personal feelings and ideas? Skills in listening to others?
- Relationships with others? (Adults and Peers) Sense of responsibility?

- Does this youth follow through with commitments?

What is your relationship with the applicant? _____

Are there any other comments you may have about their level of maturity, interpersonal skills, and/ or leadership abilities?

Your Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____

City: _____ District: _____

Church Position if Church leader: _____

Email Address: _____

Thank you for your time to help us select the 2024 UMY Institute Youth Staff!

Please respond by November 27th, 2023, by 5:00pm

Mail or e-mail to: **UMY Institute**
 C/O Kurt Cooper
 1305 Merchant
 Emporia, KS, 66801
 umcmesu@gmail.com

UMY Institute Vision Team Guidelines Appendix 1

Youth Coordinating Team

Institute

Before Institute:

1. Attend January Vision Team meeting and plan to meet monthly prior to UMY Institute.
2. Attend a combined Adult/Youth Coordinating Team meeting prior to the session.
3. Attend Youth Coordinating Team meetings and participate in planning and team building.
4. If more than one session, consult with other sessions YCTs to coordinate responsibilities.
5. Selects/recruits youth care group leaders in consultation with Care Group Staff Coordinator
6. Works with Care Group Staff Coordinators to pair youth and adult care group leaders by May 1st.
7. Prepares the site for the week (welcome signs, registration, happy sacks with candy, name tags, door signs, etc.) in coordination with Care Group Staff and Facilities Coordinator.

Facilitating the Week:

1. Participate in daily A/YCT meeting.
2. Plans and implements Institute orientation. Includes serious discussion regarding covenant, introductions of A/YCT, staff, lifesaver and creative involvement leadership, Youth Service Fund, Leadership Lab, and the UMY Institute Vision Team.
3. Plans and implements orientation activities for all first timers (in addition to the all camp orientation) on the first day of the UMY Institute.

4. Plans and implements community happenings each evening (Monday-Friday). Coordinates with Camp Chippewa Institute Coordinator for drinks, snacks, cups, set up equipment, etc.
5. Educate session about Youth Service Fund. Collect Youth Service Fund and secure with Youth Coordinating Team Coordinators.
6. Explain role of Vision Team, arrange for applications to be available by Wednesday of the session and conducts Vision Team elections. Turns in results to Community Life Coordinator. Sites for these elections should be clearly announced and/or stated in the camper book.
7. Plans/designs/leads morning gatherings and announcements.
8. Leads meeting for the youth staff on Wednesday scheduled in coordination with the Care Group Staff Coordinator and YCTCs.
9. Arrange for sound system when needed for activities.

After Institute:

1. The Youth Coordinating Team Coordinator(s) will maintain an electronic file and notebook to pass onto next Youth Coordinating Team of significant events, comments, and observations. They will also submit a copy to the Camp Chippewa Director.

Updated October 2023